

FINANCIAL MANAGEMENT COMMITTEE

Minutes for September 26, 2017

Bedford County Business Complex – Suite 110, 4:15 PM

Present – Stanley Smotherman, Janice Brothers, Tony Smith, Jeff Yoes, Don Embry and Ex-Officio, Robert Daniel.

Absent – Chairman Eugene Ray, Don Gallagher.

Others – Commissioners Tony Barrett, Linda Yockey, Bob Davis and Chuck Heflin; Sheriff Austin Swing; Director of Bedford County Jail Tim Lokey; Circuit Court Judge Charles Rich; Probation Director Joyce Reed; EMS Asst. Director Brett Young; Bedford County Board of Ed member Chad Graham; County Architect John Davis; Solid Waste Director Diane Forbes; Times Gazette Reporter John Carney and Deputy Director of Finance Lori Schuler.

1. **Call Meeting to Order** – Vice Chairman Stanley Smotherman
2. **Prayer-** Jeff Yoes
3. **Approval of Minutes for August 22, 2017, Financial Management Committee** – Motion made to approve, (Yoes, Brothers) unanimous.
4. **Old Business** - None

5. **New Business**

A. Solid Waste – Director Diane Forbes stated in her report recycling bins for paper, cans & plastic were taken to the alternative school to help with their recycling program. Bins were donated in an effort to promote recycling incentives in the classroom. Forbes along with alternative school principal, Emily Wilson, will be touring the Marshall County recycling center with the hopes of a day trip for students in the future. Forbes also stated educational items will be distributed to students during the environmental week event held the latter part of September at the Ag Center.

Forbes also stated the trash and property maintenance situation on Mapleview Drive has been resolved. However the current on-going problem is litter being thrown out along the roads and pick up of the litter.

Forbes will be attending the TSWDA fall conference in October.

August landfill charges were 936.95 tons -- \$23,283.29.

B. Human Resources – HR Director Anita Epperson was not able to attend meeting however copy of monthly report was included in members' packet.

C. Architect - John Davis – Davis stated with the ground drying the contractor is finally being able to move a lot of dirt. The ground breaking was delayed due to rain and has yet to be rescheduled. Commissioner Yockey asked about Regions Bank. Davis stated they have about zeroed in on a design for the basement. The Register of Deeds and Election Commission offices will be down there with 1,705 square feet and 1,475 square feet, respectively.

D. Monthly Reports – Compared to same time last year, total collections for:

- Prior Year Property Tax Collections, less \$17,073
- Circuit Court/Clerk & Master Collections, ahead \$8,211
- Sales Tax Collections, ahead \$8,745
- Juvenile Detention report reflects a projected loss of \$164,820
- Traffic School report reflects a projected profit of \$90,941
- Analysis report expenditures average for August was 16.67%.

Year to Date Average for: Travel – 15.86%, Utilities – 15.95%, Natural Gas – 1.32%, Food Supplies – 17.48%, Maintenance of Vehicles – 25.96%, Diesel – 15.82%, Gasoline – 20.18%, Legal Services – 7.61%.

E. Other Monthly Reports

- **EMS Report** – Fiscal Billing vs. Collection rate for August was 55%. Call service was 644; average emergency response times were 5 minutes in the city and 11 in the county. Motion made to approve all monthly reports, (Smith, Brothers) unanimous.

F. Jaycees Request –Robert stated the Jaycees previously requested to use the parking lot beside the old hospital. The parking lot will be used for parking for the Annual Jaycees Haunted House. The item was supposed to be on the Courthouse & Property Committee agenda but no one showed up on behalf of the Jaycees so he wasn't for sure if they are still requesting to use the parking lot. EMS Asst Director Brett Young stated the parking lot requested to be used is in front of the ambulance service and they were concerned with the amount of foot traffic and the possibility of people running in front of an ambulance. Young also stated the parking lot lights do not currently work so it is very dark throughout the area. Robert stated he had told the Jaycees the main concern was they could not block the ambulances coming in and out of the area. Commissioner Yockey requested Young draw up a plan of how the parking lot needs to be used. Young stated if they used the parking lot it would be very important to get the lights fixed in the parking lot. Yockey stated the county did not need to spend any money towards the lights. Commissioner Heflin stated the Jaycees could use portable lights throughout the parking lot. Heflin then asked about the liability concerns. Robert stated a Certificate of Insurance would be required for anything like that. Robert also stated no specific plan has been presented to him as far as how they are accessing the property or using the parking area. Yockey asked Young to get in contact with the contact person for Jaycees so they can present their information and plan to the next county commission meeting. Motion made to send to County Commission without a recommendation for discussion, (Brothers, Smith) unanimous. ***Item to be placed on the October 10, 2017 County Commission agenda.***

6. Other Business

- Old Harris Middle School - Motion made to send to county commission so the property can be declared as surplus, (Yoes, Smith) unanimous. ***Item to be placed on the October 10, 2017 County Commission agenda.***
- Jail/Judicial Center – Commissioner and Sheriff's Deputy Tony Barrett presented to the committee a request for an additional \$5 million for the Judicial Center, stating, "the \$29.6 million would not be a functional building". Funding for the increase would not require any additional tax revenue per a handout provided by Robert. From the sale of the old hospital the county has \$4.9 million sitting out there that was allocated to pay for fire trucks; the county could reallocate this amount that was set aside for the fire trucks. The debt payment for the fire trucks will be paid for in nine (9) years and the interest could be used. Rent saved from previous locations could be applied. With the increase in property tax, sales tax and rental savings less the payoff of the fire trucks would be enough to cover the payments on the additional \$5 million dollars. Robert stated the combination of all these sources could make the payments on a \$5 million note. Motion made to send to county commission with a recommendation, (Smith, Yoes) unanimous. ***Item to be placed on the October 10, 2017 County Commission agenda.***

7. Announcements: None

8. Adjourned: 4:55 PM (Smith, Brothers) unanimous.