

FINANCIAL MANAGEMENT COMMITTEE

Minutes for September 27, 2016

Bedford County Business Complex – Suite 110, 4:15 PM

Present – Chairman Eugene Ray, Stanley Smotherman, Janice Brothers, Tony Smith, Jeff Yoes, Don Embry, and Ex-Officio, Robert Daniel.

Absent – Don Gallagher

Others – Commissioners John Brown, Chuck Heflin, Linda Yockey, Jimmy Patterson, Tony Barrett and Bob Davis; Sheriff Austin Swing; Sheriff's Dept. Chief Administrator Rick Castelow; Ted Hewell w/Bedford County Workhouse; Chief Deputy Jason Williams; Major Nikia Elliott; EMS Director Ted Cox; EMS Asst. Director Brett Young; Probation Director Joyce Reed; Director of Planning & Zoning Chris White; County Architect John Davis; Solid Waste Director Diane Forbes; Times Gazette Reporter John Carney; Deputy Director of Finance Lori Schuler and Colette Bales.

1. **Call Meeting to Order** – Chairman Eugene Ray
2. **Prayer**- Jeff Yoes
3. **Approval of Minutes for August 23, 2016 Financial Management Committee**- Motion made to approve (Brothers, Smith) unanimous.
4. **Old Business** – None
5. **New Business**
 - A. **Solid Waste** – Diane stated information and promotional items were distributed during the Pet Day and Environmental Week events. The 2017 calendars are in and will be dispersed at each of the convenience centers. Diane also stated they are in the process of finalizing a joint venture with DSC for a plastic pilot program. No. 1 & 2 recyclable plastics, which Diane stated as being glass such as coke bottles & plastics such as milk jugs, will only be taken at the Normandy and El Bethel convenience centers for right now. Containers will be set at the centers by November and will announce the pilot program to the public at that time. August landfill charges were for 938.39 tons - \$22,915.44.

B. Human Resources – Mrs. Moore was unable to attend meeting, however monthly report was included in committee member's packet. No questions or comments made regarding report.

C. Architect - John Davis

- Davis passed out an updated floor plan of the new Cascade High School. Davis stated they have completed the schematic design phase. There are a couple of different proposed elevations on the front of the building currently being looked at. Davis stated the total square footage is a little smaller than the previous floor plan due to dividing the science rooms. Committee member Janice Brothers asked about updated information regarding the septic system. Davis stated it is currently being looked at and studied and hopefully by the next finance meeting he should know more information. Commissioner Heflin asked what has been done regarding the roads. Davis stated he has contacted both state representatives Pat Marsh and Jim Tracy and asked what information they would need for help in applying for a grant or an improvement to the intersection before the school opens. Heflin then asked about Fairfield Pike and what plans are in effect to accommodate the increase in traffic flow. Committee member Stanley Smotherman stated to get any kind of state funding they will have to get TDOT's approval and they will tell us what needs to be done. Smotherman then stated we have already acquired the necessary right of way to put in a turning lane or any kind of expanding on the road way.
- Commissioner Yockey asked about any updates on the Regions Bank and Courthouse columns. Davis stated they have opened the bids for painting and repair to the columns and will be meeting later this week.

D. Monthly Reports

- Compared to same time last year, total collections for:
 - Property Tax collections, ahead \$149
 - Prior Year Property Tax Collections, ahead \$13,672
 - Circuit Court/Clerk & Master Collections, less \$13,818

- Sales Tax Collections, ahead \$66,741
- Mineral Severance Tax Collections, \$0
- Juvenile Detention report reflects a projected loss of \$189,928
- Traffic School report reflects a projected profit of \$80,696
- Analysis report expenditures average for August was 16.67%.
Year to Date Average for: Travel – 10.80%, Utilities – 13.48%, Natural Gas – .72%, Food Supplies – 19.97%, Maintenance of Vehicles – 24.90%, Diesel – 16.23%, Gasoline – 16.73%, Legal Services – 12.97%.

E. Other Monthly Reports

- EMS Report – Fiscal Billing vs. Collection rate for August was 46%. Director Ted Cox stated they have been working with their software company and have most of the issues worked out internally. The billing has drastically gone up from previous months and should work itself out over the next few months.
Motion made to approve all Monthly Reports and Other Monthly Reports, (Smith, Smotherman) unanimous.

6. Other Business

- Motion made to approve Surplus Property for EMA, (Yoes, Brothers) unanimous.. *Item to be placed on the October 11, 2016 County Commission agenda.*

7. Announcements – None

8. Adjourned: 4:33 PM (Smith, Brothers) unanimous.