



**Office of Bedford County Human Resources
1 Public Square, Suite 101
Shelbyville, TN 37160**

Bedford Co. Animal Control Animal Control Officer (part-time)

Animal Control Officers are responsible for performing a variety of job functions related to animal care and control, including but not limited to field services, shelter operations, and office/ clerical work. Animal Control Officers are responsible for providing general animal care for shelter animals, responding to calls for service in the field, and enforcing State laws and County regulations pertaining to companion animals. Animal Control Officers must handle all animals in a humane manner at all times.

Work Environment Animal Control Officers work both in the field and at the Bedford County Animal Shelter. ACO's are required to work indoors and outdoors in all types of weather conditions and handle aggressive, diseased, and potentially dangerous animals. Work requires frequent walking, running, standing, climbing, bending, kneeling, and lifting/ carrying animals and objects up to 50 lbs. and occasionally more than 50 lbs.

Essential Job Requirements:

- Must be at least 21 years of age.
- Must have high school diploma or GED
- Must have valid driver license
- Must pass background check
- Must be capable of completing required training within department timeframe
- Must be willing to work a flexible schedule, including weekends, holidays, and after hours
- Must pass a physical agility assessment
- Integrity, honesty and ability to work under stressful conditions required
- Experience working with animals, including volunteer experience at an animal shelter or similar facility will be given preference.

Please visit www.bedfordcountyttn.org to complete the online employment application. Printed applications or resumes may be mailed or delivered to:

John Boutwell, HR Director
Bedford County Mayor's Office
1 Public Square, Suite 101
Shelbyville, TN 37160

Bedford County is an equal opportunity employer and does not discriminate on the basis of sex, race, color, religion, national origin, age or veteran status in employment opportunities or benefits. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities.

