



**Office of Bedford County Human Resources
1 Public Square, Suite 101
Shelbyville, TN 37160**

Probation Director

The Bedford County Probation Office is currently accepting applications for **Probation Director**.

The Director is responsible for the overall operation of the Probation Department. The Probation Director provides leadership and direction to all employees of the Department in fulfilling the mission of the Department and the orders of the Court. The Probation Director plans and directs the operations of the Department and manages Department resources, including personnel, budget, and equipment. The Probation Director is an appointment-level position reporting to the Mayor. However, the Probation Director consults with the General Sessions Judge directly regarding all matters of policy involving supervision of offenders or execution of orders of the court. This position is an Exempt position.

A bachelor's degree is preferred and in a behavioral science discipline: Criminal Justice, Social Work, Psychology, or similar area.

Need previous experience and/or training involving corrections, law enforcement or case management; or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this job.

Must possess and maintain a valid Tennessee driver's license. Must be able to pass a criminal background check and drug screen.

Please visit www.bedfordcountyttn.org to complete the online employment application. Printed applications or resumes may be mailed or delivered to:

John Boutwell, HR Director
Bedford County Mayor's Office
1 Public Square, Suite 101
Shelbyville, TN 37160

Bedford County is an equal opportunity employer and does not discriminate on the basis of sex, race, color, religion, national origin, age or veteran status in employment opportunities or benefits. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.