

1. CALL TO ORDER, 2. PRAYER & PLEDGE, 3. OPEN MEETING, 4. ROLL CALL

Be it remembered that the Bedford County Commissioners, acting as the County Legislative Body met in a regular session in the Bedford County Courthouse in Shelbyville, Tennessee on Tuesday, February 12, 2019 at 7:00 PM. Chairman Chad Graham called the meeting to order. Prayer was led by Commissioner Don Gallagher. Sheriff Austin Swing opened the meeting. County Clerk Donna Thomas led the Pledge of Allegiance and called the roll.

LINDA YOCKEY	MARK THOMAS	BRENT SMITH
JIMMY PATTERSON	BILL ANDERSON	JULIE SANDERS
DON GALLAGHER	PHILIP FARRAR	ED CASTLEMAN
JANICE BROTHERS	BRIAN FARRIS	GREG VICK
TONY SMITH	ANITA EPPERSON	SYLVIA PINSON
CHASTITY GUNN		

With 16 commissioners present, Chairman Graham called the meeting to order. Commissioners John Brown and Jeff Sweeney were absent.

5. APPROVAL OF THE JANUARY 8, 2018 COMMISSION MINUTES

Commissioner Thomas made a motion to approve. Second by Commissioner Pinson. Passed by voice vote.

6. NOTARY APPROVALS

Commissioner Yockey moved to approve the notary applicants/renewals as submitted by the County Clerk. Second by Commissioner Anderson. Passed by voice vote.

FROM: BEDFORD COUNTY CLERK RE: NOTARY APPLICANTS FOR February 2018
 TO: RULES AND LEGISLATIVE COMMITTEE DATE: 11-13-18

NAME	NEW/RENEW	RECOMMENDED BY
1. Lori K. Pierce	Renew	
2. Angel Vaughn	Renew	
3. Michael T. Smith	Renew	
4. Askel C. Jensen III	Renew	
5. Donna Cothren	Renew	
6. Mary Jo Johnson	Renew	
7. William E. Doak	Renew	
8. Melissa D. Hoover	Renew	
9. Melinda Adams	Renew	
10. Regina Johnson	Renew	
11. Jesse Spencer	Renew	
12. Janice France	Renew	
13. Melinda McBride	Renew	
14. Keith Bivens	Renew	
15. Anthony W. Harris	Renew	
16. Yolonda Flick	New	Thomas/Yockey
17. Shanisha Cooper	New	Thomas/Yockey
18. Moslim Mahummed	New	Thomas/Yockey
19. Darla Damron	New	Thomas/Yockey
20. Gabriela Lynch	New	Thomas/Yockey
21. Emily Anderton	New	Brother/Smith

7. APPOINTMENTS

8. PRESENTATIONS

9. REPORTS OF STANDING COMMITTEES

A. RULES AND LEGISLATIVE COMMITTEE

1. Beer Application – Process Revised

Commissioner Epperson moved to approve. Second by Commissioner Anderson. Motion passed by voice vote.



DONNA THOMAS, BEDFORD COUNTY CLERK

104 PUBLIC SQUARE :
SHELBYVILLE, TENNESSEE 3716
TELEPHONE 931.684.192

BEER PERMIT APPLICATION INSTRUCTIONS

COMPLETION OF COUNTY BEER PERMIT APPLICATION

- ✓ The County Beer Permit Application must be typed or printed in black ink only.
- ✓ The County Beer Permit Application must be applied for in the name of the Owner(s) of the proposed beer establishment unless a Corporation operates the new business, then the County Beer Board Permit must be applied for in the name of the Corporation.
- ✓ The Owner(s) must sign the County Beer Permit Application before a Notary Public.
- ✓ The Owner(s) must comply with the following distance and survey requirements:
 1. The Beer Establishment must be at least 2000 feet from the nearest Church, School, or Public Gathering Place.
 2. The Beer Establishment must be at least 300 feet from the nearest Residential Dwelling unless proper notice is given and the owner does not object.
 3. Owner(s) are required to file a plat survey certified by a licensed surveyor, showing the distance from the nearest Church, School, Public Gathering Place or Residential Dwelling, in the Offices of the Bedford County Clerk and Bedford County Zoning for any of the following reasons:
 - a. The Beer Establishment is located in a newly constructed building or an existing building that has never before been licensed/used as a Beer Establishment.
 - b. The former Beer Establishment was a grandfathered non-conforming use that had never obtained a valid Bedford County Beer Permit.
 - c. The former Beer Establishment obtained a valid Bedford County Beer Permit but has been closed for more than 6 months.
 The survey distance must be measured by a straight-line method, rather than by street or property lines, from the nearest point of the Beer Establishment parcel/lot line to the nearest point of the parcel/lot line of the nearest Church, School, Public Gathering Place or Residential Dwelling. Surveyor report should indicate the mailing address of any residence within 300 feet of the beer establishment. If a survey is required, the Owner(s) must file a certified plat survey, a signed "Letter of Certification" from the licensed surveyor, and the Bedford County Beer Permit Application in the Office of the County Clerk. A "Letter of Certification" form is attached to this application.
- ✓ The Owner(s) must file the County Beer Permit Application and all other required documents with an application fee of \$255 made payable to the Bedford County Clerk. (Please note that the fee is non-refundable).
- ✓ The County Clerk will, if applicable, send a copy of the completed application to any owner of a residential dwelling(s) located within 300 feet of the Beer Establishment by certified mail along with an explanation of the proposed business. A postage fee of \$3.45 per letter shall be remitted to the County Clerk in addition to the application fee.

COMPLETION OF BUILDING CODES, PLANNING & ZONING REQUIREMENTS

The Applicant(s) is/are required to obtain a "Certificate of Occupancy" prior to the issuance of a Bedford County Beer Permit and attach a copy of said "Certificate of Occupancy" with the Application. A "Certificate of Occupancy" application form is attached to this Application. To obtain said Certificate, schedule inspections and secure signed approval from the following Departments:

- ✓ **BUILDING, MECHANICAL, PLUMBING AND SIGNAGE INSPECTION**
The Applicant(s) shall contact the Building Codes Department at 931-685-1336 to set up an appointment with the Building Official to schedule these inspections and obtain signed approval. The Building Codes Department is located at 200 Dover Street, Suite 101, Shelbyville, TN 37160. Inspections are \$25.00 per inspection.
- ✓ **STATE ELECTRICAL INSPECTION**
The Applicant(s) shall contact the State Electrical Inspector, (931-684-4621) to set up an appointment for inspection and obtain signed approval. Electrical Permits and Inspections are obtained through Duck River Electric Membership Cooperative at 1411 Madison Street Shelbyville, TN 37160. Applicant should give the State Electrical Inspector at least two weeks' notice before inspections can be scheduled.
- ✓ **STATE ENVIRONMENTAL (SEPTIC) INSPECTION**
The Applicant(s) shall contact the State Environmentalist (Septic) Inspection Office at 931-685-2186 to set up an appointment for inspection and signed approval. The State Environmentalist (Septic) Inspection Office is located in the Bedford County Health Department at 140 Dover Street Shelbyville, TN 37160.
- ✓ **SITE PLAN REVIEW AND ZONING APPROVAL**
The Applicant(s) shall contact the Bedford County Planning Director at 931-685-1336 to set up an appointment for both inspections and signed approval. The Planning Office is located at 200 Dover Street, Suite 101 Shelbyville, TN 37160.
- ✓ **FIRE SAFETY INSPECTION**
The Applicant(s) shall contact the Bedford County Fire Chief at 931-684-9223 to set up an appointment for a fire safety inspection. The Fire Station is located at 104 Prince Street Shelbyville, TN 37160.

COUNTY BUSINESS LICENSE & STATE DRIVER'S LICENSE REQUIREMENT

IMPORTANT NOTICE! The Applicant(s) is/are required to have a Bedford County Business License before a Beer Permit is issued. The Business License application, which is attached to this application, must be turned in before the meeting and a copy of the license must be kept in the applicant's file. A copy of each Owner(s) & Manager(s) state driver's license must be attached to the Beer Permit Application.

ANNUAL BEER PRIVILEGE TAX

Tennessee Code Annotated 57-5-104 requires that any person, firm, corporation, joint-stock company, syndicate or association engaged in the selling, distributing, storing, or manufacturing beer shall remit a \$100.00 Privilege Tax to the County Clerk each year on January 1 but no later than January 31. If granted a Beer Permit, the Applicant(s) will be required to pay a pro-rated portion of the Beer Privilege Tax to the Bedford County Clerk.

Please Note: If a beer permit holder does not pay the Privilege Tax by January 31, the Bedford County Beer Board shall suspend or revoke the beer permit or impose a civil penalty upon the owner of the beer permit if the Privilege Tax is not paid within ten (10) days after receiving notice of delinquency by certified mail from the Bedford County Clerk. Where a beer permit has been revoked, no new Beer Permit shall be issued to permit the sale of beer on the same premises until after the expiration of one (1) year from the date the revocation becomes final and effective.

CRIMINAL BACKGROUND CHECKS

Tennessee Code Annotated 57-5-105(a)(3) states... "No person, firm, joint-stock company, syndicate or association having at least a five (5%) percent interest in the beer establishment nor any person to be employed in the distribution or sale of beer be convicted of any violation of the laws against possession, sale, manufacture, or transportation of beer or other alcoholic beverages or any crime involving moral turpitude within the past ten (10) years".

Tennessee Code Annotated 57-5-105(a)(4) states... "No person employed by the applicant in such distribution or sale has been convicted of any violation of the laws against possession, sale, manufacture, or transportation of beer or other alcoholic beverages of any crime involving moral turpitude within the past ten (10) years".

The applicant will provide certified copies of criminal background checks on all owners and employees. To obtain a criminal background check on you, your partners or employees, please take the following steps:

Tennessee Bureau of Investigation
Visit <https://www.tn.gov/tbi/divisions/cjis-division/background-checks.html> or contact the Tennessee Open Records Information Services at 615-744-4057. If online, click on the Online Request Form. The prompts will walk you through the online submittal forms. There is a \$29 fee.

SALES TAX REQUIREMENT

The Applicant is required to file a copy of the State Sales Tax Registration Certificate in the Office of the Bedford County Clerk within ten (10) days following the issuance of a Beer Permit.

EXPIRATION OF THE BEDFORD COUNTY BEER PERMIT

Tennessee Code Annotated 57-5-103(a)(6) states... "A permit holder must return to the county or the city that issued it within fifteen (15) days of termination of the business, change in ownership, relocation of the business or change of the business name; provided, that notwithstanding the

failure to return a beer permit, a permit shall expire upon the termination of the business, change in ownership, relocation of the business or change of the business's name."

TENNESSEE BEER LAWS

IT IS YOUR RESPONSIBILITY TO READ AND REMAIN UPDATED ON ALL TENNESSEE LAWS!

You will receive a copy of the Tennessee Beer Laws at the meeting once your application has been approved; however, it is your responsibility to keep up with any changes to the laws. You may order updated copies of the Tennessee Beer Laws each year by contacting the following:

Tennessee Malt Beverage Association, Inc.
404 James Robertson Parkway, Suite 1605
Nashville, Tennessee 37219-1510
Telephone: (615) 242-7656
Fax: (615) 255-1005
Email: tnmaltthey@aol.com

APPLICATION CHECKLIST

Review your completed application and ensure that ALL of the below items have been completed or paid.

- Application Completed and notarized.
- Remit fee to Clerk for reimbursement for postage (neighbor notification under 300 ft.).
- Remit Application Fee of \$255.00 Payable to the Bedford County Clerk.
- Obtained Bedford County Business License.
- Obtained Tennessee Sales Tax Registration Certificate.
- Obtained Certificate of Occupancy from Bedford County Building Codes Official.
- Obtained Approval from Bedford County Zoning Director.
- Obtained Approval from Environmental Officer (Septic Permit) at Health Department.
- Obtained an Electrical Permit from Duck River Electric Membership Cooperative.
- Obtained Approval from Electrical Inspector.
- Obtained Approval from Bedford County Fire Chief
- Obtained a site plan and plat survey from a licensed surveyor.
- Obtained certified copies of criminal history reports on all owners and employees.

NOTE: A representative from the Beer Board will contact you with the next meeting date and time.

9.A.1. Beer Application (continued)

BEDFORD COUNTY, TENNESSEE BEER PERMIT APPLICATION

FOR OFFICE USE ONLY
BEER BOARD PUBLIC HEARING DATE:
DATE BEER BOARD APPLICATION FILED:
APPLICATION FEE PAID: BEER PRIVILEGE TAX PAID:
PUBLIC NOTICE FEE (SHELBYVILLE TIMES GAZETTE) PAID:
NEIGHBOR NOTIFICATION FEE (IF APPLICABLE <300FT.) PAID:
RECEIPT NUMBER: MAP NO: PARCEL NO:
ON PREMISES PERMIT: OFF PREMISES PERMIT:
SPECIAL EVENTS TEMPORARY PERMIT:
MANUFACTURE'S/DISTRIBUTORS PERMIT:

I HEREBY MAKE APPLICATION FOR A PERMIT TO SELL, STORE, MANUFACTURE OR DISTRIBUTE BEER OR OTHER BEVERAGES AUTHORIZED TO BE SOLD, STORED, MANUFACTURED OR DISTRIBUTED UNDER THE PROVISIONS OF TENNESSEE CODE ANNOTATED 57-5-101 ET SEQ. AND BASE MY APPLICATION UPON THE ANSWERS TO THE FOLLOWING QUESTIONS AND SUBMISSION OF EXHIBITS PROVIDED HEREIN:

- 1. Full name of applicant: SSN:
2. Current home address:
3. Previous home address (last ten years):
4. Date of Birth: 5. Home Phone: 6. Business Phone:
7. Are you a U.S. Citizen?
8. Name of New Business:
PLEASE NOTE: BEDFORD COUNTY BEER PERMIT MUST BE IN THE SAME NAME AS SHOWN ON COUNTY BUSINESS LICENSE, TENNESSEE STATE SALES TAX CERTIFICATE AND BUSINESS SIGNAGE. ALL DOCUMENTS MUST BE FILED UNDER THE SAME NAME.
9. Street Address of New Business:

19. Give the name, relationship to applicant(s) (if applicable) and address of the former beer permittee at this location:

20. List the names and addresses of the church, school, or place of public assembly nearest to your business (provide survey plat)? (Bedford County has adopted a rule forbidding the sale, storage, and manufacture of beer and like beverages within 2000 feet of schools, churches and other places of public gathering.)

21. List the name, address and contact information of the owner of the nearest residential dwelling to your business. (Bedford County has adopted a rule forbidding the sale of beer and like beverages within 300 feet of a residential dwelling, if the owner of the dwelling objects to the issuance of the permit.):

Name: Telephone/Email:
Address:

If any residential dwelling is located within the 300 feet perimeter of the business, a copy of this completed application (forms only) shall be mailed (certified mail) to the address of the nearest residential dwelling, the costs paid by the applicant, at least 10 business days prior to the scheduled meeting of the beer board to provide sufficient public notice in addition to the required notice published in a newspaper of public circulation. A certified copy of the return receipt shall be made part of this application and submitted to the Bedford County Beer Board at the public meeting by the County Clerk's office.

22. Complete this Question ONLY IF THE OWNERS OF THE BUSINESS HAVE FORMED A PARTNERSHIP. Attach a separate sheet if there are more than two people in the partnership.

Name of Partner #1:
Percentage of Business Owned:
Home Street Address:
City: State: Zip Code:
Home Telephone Number: Business Telephone Number:
Date of Birth: Social Security Number:
Are You a U.S. Citizen?
Yes
No - Please Explain:

City: State: Zip Code:

10. Describe the nature of the business you will operate (i.e., Market, Hotel, Café/Restaurant, Tavern, Event, Other):

11. Type of Beer Permit Requested - Please Check One

- On AND Off the Premises Beer Permit
On the Premises Beer Permit
Off the Premises Beer Permit
Manufacturers Beer Permit
Distributors Beer Permit
Special Events Temporary Beer Permit

12. Give name and address of property owner(s):

13. Will you be conducting the business in person:

14. Name any other person, firm, or corporation for which you are acting as an agent:

15. Ownership of New Business - Please Check One

- Sole Proprietor
Partnership
Firm
Corporation
Joint Stock Company
Syndicate
Association

Full Address of Company/Corp/Entity:

16. Give name, address, and birth date of any manager(s) other than applicant(s):

17. Have you or any of the parties referred to in question 16 been convicted of any violation of the liquor laws or any crime within with last ten (10) years?

- No
Yes - If so, provide particulars of each charge, court, and date convicted (Attach Criminal Background Report):

18. Have you ever had a beer permit revoked, suspended, or denied in the State of Tennessee?

- No
Yes - If so, explain:

Have you ever been convicted of any violation of the Laws of any City or State in the United States for the possession, sale, manufacture or transportation of intoxicating liquor or any crime involving moral turpitude within the past 10 years?

- No
Yes - Please Explain:

Have you ever been issued a Beer Permit in any State?

- No
Yes - Please specify State and Name of Business. Also specify if your Beer Permit has ever been revoked, suspended or denied and for what reason:

Name of Partner #2:

Percentage of Business Owned:

Home Street Address:

City: State: Zip Code:

Home Telephone Number: Business Telephone Number:

Date of Birth: Social Security Number:

Are You a U.S. Citizen?

- Yes
No - Please Explain:

Have you ever been convicted of any violation of the Laws of any City or State in the United States for the possession, sale, manufacture or transportation of intoxicating liquor or any crime involving moral turpitude within the past 10 years?

- No
Yes - Please Explain:

Have you ever been issued a Beer Permit in any State?

- No
Yes - Please specify State and Name of Business. Also specify if your Beer Permit has ever been revoked, suspended or denied and for what reason:

9.A.1. Beer Application (continued)

23. Complete this question **ONLY IF THE OWNERS OF THE BUSINESS HAVE FORMED A CORPORATION**. List all corporate owners having at least 5% ownership interest in the business. Attach a separate list if more space is needed.

Name of Corporate Owner #1: _____
 Percentage of Business Owned: _____
 Home Street Address: _____
 City: _____ State: _____ Zip Code: _____
 Home Telephone Number: _____ Business Telephone Number: _____
 Date of Birth: _____ Social Security Number: _____

Are You a U.S. Citizen?
 Yes
 No - Please Explain: _____

Have you ever been convicted of any violation of the Laws of any City or State in the United States for the possession, sale, manufacture or transportation of intoxicating liquor or any crime involving moral turpitude within the past 10 years?

No
 Yes - Please Explain: _____

Have you ever been Issued a Beer Permit in any State?
 No
 Yes - Please specify State and Name of Business. Also specify if your Beer Permit has ever been revoked, suspended or denied and for what reason: _____

Name of Corporate Owner #2: _____
 Percentage of Business Owned: _____
 Home Street Address: _____
 City: _____ State: _____ Zip Code: _____
 Home Telephone Number: _____ Business Telephone Number: _____
 Date of Birth: _____ Social Security Number: _____

Are You a U.S. Citizen?
 Yes
 No - Please Explain: _____

Have you ever been convicted of any violation of the Laws of any City or State in the United States for the possession, sale, manufacture or transportation of intoxicating liquor or any crime involving moral turpitude within the past 10 years?

No
 Yes - Please Explain: _____

Have you ever been issued a Beer Permit in any State?
 No
 Yes - Please specify State and Name of Business. Also specify if your Beer Permit has ever been revoked, suspended or denied and for what reason: _____

Name of Corporate Owner #3: _____
 Percentage of Business Owned: _____
 Home Street Address: _____
 City: _____ State: _____ Zip Code: _____
 Home Telephone Number: _____ Business Telephone Number: _____
 Date of Birth: _____ Social Security Number: _____

Are You a U.S. Citizen?
 Yes
 No - Please Explain: _____

Have you ever been convicted of any violation of the Laws of any City or State in the United States for the possession, sale, manufacture or transportation of intoxicating liquor or any crime involving moral turpitude within the past 10 years?

No
 Yes - Please Explain: _____

Have you ever been Issued a Beer Permit in any State?
 No
 Yes - Please specify State and Name of Business. Also specify if your Beer Permit has ever been revoked, suspended or denied and for what reason: _____

MAIL BEER PRIVILEGE TAX NOTICES TO: _____
 STREET ADDRESS OR P.O. BOX: _____
 CITY: _____ STATE: _____ ZIP CODE: _____

I/WE THE UNDERSIGNED, DO HEREBY AGREE TO ABIDE BY THE FOLLOWING RULES AND REGULATIONS:

- ✓ That my/our Beer Establishment is more than 2000 feet from the nearest Church, School, or Public Gathering Place.
- ✓ That the sale of beer at my/our Beer Establishment will abide by all Federal, State and Local laws, not cause congestion of traffic or interference with schools, churches, or other Public Gathering, or otherwise interfere with public health, public safety and morals.
- ✓ That no person owning at least 5% interest in my/our Beer Establishment nor any employee working in my/our Beer Establishment, has been convicted of any violation of the laws of any State or any City for the possession, sale, manufacture or transportation of intoxicating liquor or of any crime involving moral turpitude within the last 10 years.
- ✓ That no alcoholic beverage, covered by this application will be sold, served, or given away, at my/our Beer Establishment, between the hours of 12:00 midnight until 6:00 a.m. on weekdays and Saturdays or between the hours of 12:00 midnight and 11:59 a.m. on Sundays.
- ✓ That no alcoholic beverage will be sold to any minor and that no minors will be permitted to loiter about my/our Beer Establishment.
- ✓ That no alcoholic beverage will be served to any person who is believed to be intoxicated or noticeably impaired and that no server or employee of applicant will thus offer, serve or sell alcoholic beverages to anyone in an amount beyond a typical person's ability to remain unimpaired.
- ✓ That the Beer Permit will be surrendered to the Bedford County Beer Board Secretary in the Office of the Bedford County Clerk within 15 days of the termination of my/our Beer Establishment, change in ownership of my/our Beer Establishment, relocation of my/our Beer Establishment, or change in the name of my/our Beer Establishment.
- ✓ That the Bedford County Beer Permit will be forfeited in any Owner makes a false statement in the Beer Permit Application, and further that the Owner shall not receive any Beer Permit for 10 years after the date of such forfeited Beer Permit.

I/WE CERTIFY THAT THIS APPLICATION CONTAINS TRUE INFORMATION TO THE BEST OF MY/OUR KNOWLEDGE AND BELIEF.

SIGN: _____ TITLE: _____
 SIGN: _____ TITLE: _____
 SIGN: _____ TITLE: _____
 SIGN: _____ TITLE: _____

**STATE OF TENNESSEE
 COUNTY OF BEDFORD**

Sworn to and subscribed to before me, this the _____ day of _____, _____.

(SEAL)

 NOTARY PUBLIC
 COMMISSION EXPIRES: _____

9.A.1. Beer Application (continued)

**CERTIFICATE OF OCCUPANCY APPLICATION
REGARDING BEER PERMIT**

THE APPLICANT(S) MUST OBTAIN A CERTIFICATE OF OCCUPANCY, FROM THE BEDFORD COUNTY BUILDING CODES DEPARTMENT FOR THEIR BEER ESTABLISHMENT PRIOR TO THE ISSUANCE OF A BEDFORD COUNTY BEER PERMIT.

THE FOLLOWING SECTION TO BE COMPLETED BY THE APPLICANT(S):

Name of New Business _____
 Address of New Business _____
 Type of Business _____
 Gross number of patrons (typical) to be served per event _____
 Owner(s) of New Business _____
 Owner(s) of the Building _____
 Name of Contact Person _____
 Telephone Number of Contact Person _____
 Hours Business is Open for Inspection _____
 Signature(s) of Applicant(s) _____

No Bedford County Beer Permit shall be issued to any Applicant(s) who occupies or proposes to occupy premises for the sale of beer where conditions exist on such premises which are in violation of the building, electrical, fire prevention, environmental and signage codes or other ordinances of Bedford County. In addition, No Beer Permit shall be issued to any Applicant(s) who proposes to do business on property not properly zoned for a commercial use. Property that is legally entitled to an Agricultural Exemption for Agri-Business/Agri-tourism will be exempted from the zoning (ONLY) requirements but must not be located in such an area as to:

1. Cause, nor be likely to cause, congestion of traffic, a threat to public safety by an overutilization of existing public roadways; or
2. Will otherwise interfere with, injure, adversely affect, or be likely to adversely affect the public health, safety, and morals of the community.

Therefore, Bedford County will conduct inspections as listed below. You will be notified of any corrections that need to be made in order to comply with these regulations.

To obtain these inspections submit this application to the appropriate departments as stated in the instruction sheet. (NOTE: the Applicant(s) must obtain an Electrical Safety Permit from Duck River Electric Membership Cooperative in order to obtain the Electrical Safety Inspection). Once the Beer Establishment has been inspected and approved, the inspectors will sign in the space provided below:

FOR INSPECTORS USE ONLY		
TYPE OF INSPECTION	DATE INSPECTED	SIGNATURE OF INSPECTOR
Building / Mechanical / Signs		
Electrical		
Environmental (Septic)		
Site Plan Review		
Zoning Approval		
Fire Safety Inspection		

LETTER OF CERTIFICATION OF SURVEY

I, _____, a licensed surveyor, do hereby certify that I measured the distance from the nearest point(s) of the Beer Establishment to the nearest point(s) of any Church building, School Building, Public Gathering Place structure and/or Residential Dwelling structure by a straight line method using the methods explained in the instruction section of this application - for the following business:

Name of Beer Establishment

And, I further certify that the Beer Establishment is (check all that apply):

- Less than 300 feet from any Residential Dwelling (see plat survey).
- More than 300 feet from any Residential Dwelling.
- Less than 2000 feet from a Church, School Building or Public Gathering Place (see plat survey).
- More than 2000 feet from a Church, School Building or Public Gathering Place

THIS the _____ day of _____, _____.

SIGNATURE OF LICENSED SURVEYOR

2. Resolution 19-11 Support Restoration of Registers' Commission

Commissioner Vick moved to approve. Second by Commissioner Epperson. Commissioners Thomas and Vick noted that the resolution is just to request that to the state legislature that the Register commissions be reinstated to the previous 5%. Motion passed by roll call vote. 16 Ayes 0 Noes

**RESOLUTION 19-11
TO URGE THE GENERAL ASSEMBLY TO SUPPORT
RESTORATION OF REGISTERS COMMISSION**

WHEREAS, the registers of deeds were entitled to retain a five percent (5%) commission for collecting state taxes levied under T.C.A. § 67-4-409 prior to 2006; and

WHEREAS, in 2006, T.C.A. § 67-4-409 was amended by Public Chapter 989 to provide that fifty-two percent (52%) of the registers' commission was to be retained by the state and credited to the state general fund; and

WHEREAS, the County Officials Association of Tennessee will seek legislation to restore the entire five percent (5%) commission to the registers of deeds.

NOW THEREFORE, BE IT RESOLVED by the County Legislative Body of Bedford County, meeting in Regular session on this 12 day of February, 2019 that the Tennessee General Assembly is strongly urged to support this legislation restoring the full five percent (5%) commission to the registers of deeds.

BE IT FURTHER RESOLVED, that the county clerk shall mail certified copies of this resolution to the members of the Tennessee General Assembly representing the people of Bedford County and send a copy to executive director of the County Officials Association of Tennessee.

Adopted this 12 day of February, 2019.

APPROVED: Chad D. Hahn
County Mayor

ATTEST: Dixie Thomas
County Clerk

3. Res 19-13 CDBG – Flat Creek Water

Commissioner Thomas moved to approve. Second by Commissioner Tony Smith. Motion passed by roll call vote. 16 Ayes 0 Noes

RESOLUTION 19-13

WHEREAS, Bedford County, Tennessee is eligible for funds under the State of Tennessee "Small Cities" Community Development Block Grant Program; and

WHEREAS, there exists a need to improve the quality of the water in the former Flat Creek Water Cooperative service area; and

WHEREAS, the portion of the former Flat Creek Water Cooperative water system that receives its water from the Tullahoma Water System suffers from poor quality due to a low chlorine content and inadequate disinfection; and

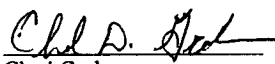
WHEREAS, the Shelbyville Power, Water, and Sewerage System wishes to improve water quality by constructing a pump station to be able to transport water from the Shelbyville Water Treatment Plant to these Flat Creek residents; and

WHEREAS, Bedford County in cooperation with the Shelbyville Power, Water, and Sewerage System wishes to make an application for said project;

NOW, THEREFORE, BE IT RESOLVED, THAT

- (1) The County Mayor be authorized and directed to execute and submit an application for funds to the Tennessee Department of Economic and Community Development in the amount of \$278,400.
- (2) The County Mayor be authorized and directed to enter into all necessary agreements to receive and administer such grant funds.
- (3) The total cost of the project is \$320,000. The balance of \$41,600 (13% utilizing Three Star incentive) in local matching contribution will be provided by the Shelbyville Power, Water, and Sewerage System.

PASSED AND SO ORDERED THIS 11th DAY OF FEBRUARY, 2019.


Chad Graham
County Mayor

Bedford County is eligible to apply for 2019 Community Development Block Grant (CDBG) funds. These HUD funds are used to benefit low to moderate income areas of the county. Historically, Bedford County has applied on behalf of either the Bedford County Utility District or Flat Creek Water Cooperative to extend water lines in the county. The Bedford County Mayor held a public meeting on October 30, 2018 to listen to suggestions for potential projects. Two suggestions were presented: 1) extend water to the Union Ridge vicinity and 2) improve the water system of the former Flat Creek Water Cooperative. The Union Ridge project was extensively examined but hydraulics and construction costs made that project prohibitive at this time.

In 2018, the Flat Creek Water Cooperative was acquired by the Shelbyville Power, Water, and Sewerage System. The Shelbyville Power, Water, and Sewerage System wants to make much needed improvements to the rural water system. The proposed project will improve the quality of Flat Creek's water. A portion of the Flat Creek water system receives water from the Tullahoma Water System. This portion of the water system has a high content of chlorine and is not adequately disinfected. Residents in the area have complained of inconsumable water due to the chemical content. Shelbyville Power, Water, and Sewerage System wishes to install a pump station to be able to transport water from the Shelbyville Water Treatment Plant to these residents which will significantly improve the quality of the water.

Bedford County is eligible to compete for an 87% CDBG grant. The Shelbyville Power, Water, and Sewerage System has agreed to provide the matching 13% contribution. CDBG applications are due February 22, 2019. Successful projects are usually announced the following September.

B. LAW ENFORCEMENT COMMITTEE

C. COURTHOUSE AND PROPERTY COMMITTEE

D. FINANCIAL MANAGEMENT COMMITTEE

1. Quarterly Financial Report

Commissioner Brothers moved to approve. Second by Commissioner Tony Smith. Motion passed by roll call vote. 16 Ayes 0 Noes

BEDFORD COUNTY, TENNESSEE
QUARTERLY FINANCIAL REPORT
 Quarter Ending December 31, 2018

2018-19

COUNTY GENERAL FUND 101
 DRUG CONTROL FUND 122
 HIGHWAY FUND 131
 GENERAL PURPOSE SCHOOL FUND 141
 SCHOOL FEDERAL PROJECTS FUND 142
 CHILD NUTRITION FUND 143
 SCHOOL AGE CARE PROGRAM FUND 146
 GENERAL DEBT SERVICE FUND 151

Presented to the Bedford County Financial Management Committee

Mr. Stanley Smotherman, Financial Management Committee Chairman
 Mr. Robert Daniel, Director of Finance

BEDFORD COUNTY GENERAL FUND 101
QUARTERLY FINANCIAL REPORT
 December 2018

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	ESTIMATED REVENUE 2018-19	YEAR TO DATE REVENUES	UNREALIZED REVENUES QUARTER TO DATE	PERCENT REALIZED
ESTIMATED REVENUES AND OTHER SOURCES				
40000 Local Taxes	12,455,476	5,158,798	7,296,678	41.42%
41000 Licenses & Permits	275,870	175,361	100,509	63.57%
42000 Fines, Forfeitures and Penalties	465,800	180,317	275,483	39.56%
43000 Charges for Current Services	2,264,500	1,011,630	1,252,870	44.87%
44000 Other Local Revenues	669,237	203,716	465,521	30.44%
45000 Fees Received from County Officials	2,128,106	985,804	1,142,302	46.32%
46000 State of Tennessee	1,414,164	382,601	1,031,563	27.05%
47000 Federal Government	73,271	12,378	60,893	16.89%
49000 Other Sources	53,901	15,051	68,850	17.94%
TOTAL EST. REVENUES & OTHER SOURCES	19,820,325	8,128,655	11,691,670	41.00%
30000 Unassigned Fund Balance	3,390,054			
Assigned Fund Balance	4,817,447			
Committed Fund Balance	172,095			
3% Fund Balance	668,827			
Restricted Fund Balance	1,582,241			
TOTAL AVAILABLE FUNDS	30,447,989			

BEDFORD COUNTY GENERAL FUND 101
QUARTERLY FINANCIAL REPORT
 December 2018

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	APPROPRIATIONS 2018-19	YEAR EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED
EXPENDITURES (APPROPRIATIONS)				
GENERAL GOVERNMENT				
51100 County Commission	128,683	62,972	65,711	48.94%
51210 Board of Equalization	8,000	0	8,000	0.00%
51220 Beer Board	1,000	0	1,000	0.00%
51230 Budget and Finance Committee	3,026	1,460	1,566	48.25%
51240 Other Boards and Committees	0	0	0	0.00%
51300 County Mayor	321,360	130,073	191,287	40.48%
51400 County Attorney	65,000	14,079	50,921	21.68%
51500 Election Commission	240,883	121,691	119,192	50.52%
51600 Registrar of Deeds	319,563	164,628	154,935	51.52%
51720 Planning	137,064	61,771	75,313	45.08%
51750 Codes Compliance	154,687	80,225	74,462	51.68%
51800 County Buildings	1,122,993	327,847	795,146	29.19%
FINANCE				
52100 Accounting and Budgeting	617,852	305,266	312,586	49.41%
52300 Property Assessor's Office	382,822	165,877	216,945	43.33%
52310 Reappraisal Program	127,962	61,028	66,924	47.70%
52400 County Trustee's Office	368,419	208,155	160,264	56.50%
52500 County Clerk's Office	499,683	258,500	241,183	51.73%
52999 Data Processing	259,812	92,818	166,994	36.73%
ADMINISTRATION OF JUSTICE				
53100 Circuit Court	731,224	373,088	358,136	51.02%
53300 General Sessions Court	232,833	115,947	116,886	49.80%
53400 Chancery Court	343,127	171,008	172,119	49.84%
53500 Juvenile Court	217,426	106,973	110,453	49.20%
53700 Judicial Commissioners	192,697	101,852	90,845	52.88%
53900 Other Administration of Justice	129,503	63,076	66,427	48.71%
53910 Probation Services	396,398	199,005	197,393	50.20%
PUBLIC SAFETY				
54110 Sheriff's Department	3,929,232	1,923,033	2,006,199	48.94%
54120 Special Patrols	0	0	0	0.00%
54130 Traffic Controls	43,681	14,089	29,592	32.28%
54210 Jail	1,982,104	966,216	1,015,888	48.75%
54220 Workhouse	995,966	528,228	467,738	53.04%
54240 Juvenile Services	497,927	234,234	263,693	47.04%
54490 Civil Defense	0	0	0	0.00%
54490 Other Emergency Management	1,730,103	868,342	861,761	50.19%
54610 County Coroner/Medical Examiner	25,000	5,775	19,225	23.10%
54900 Other Public Safety	478,053	182,646	295,407	38.21%

9.D.1. Quarterly Financial Report (continued)

BEDFORD COUNTY GENERAL FUND 101
QUARTERLY FINANCIAL REPORT
 December 2018

	APPROPRIATIONS 2018-19	YEAR EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED
EXPENDITURES (APPROPRIATIONS) Cont.				
PUBLIC HEALTH AND WELFARE				
58110 Local Health Center	674,961	207,675	467,286	30.77%
58120 Rabies and Animal Control	329,774	161,839	167,935	49.08%
58130 Ambulance/Emergency Medical Services	2,869,363	1,303,306	1,566,057	45.42%
58190 Other Local Health Services	65,380	58,599	6,751	89.67%
58310 Regional Mental Health Center	12,900	0	12,900	0.00%
58390 Appropriation to State	54,000	0	54,000	0.00%
58510 General Welfare Assistance	90,670	26,008	64,663	28.88%
58710 Sanitation Management	0	0	0	0.00%
58732 Conveyance Centers	1,143,944	564,905	579,039	49.38%
SOCIAL, CULTURAL and RECREATIONAL SERVICES				
56100 Adult Activities	7,600	0	7,600	0.00%
56300 Senior Citizens Assistance	16,000	0	16,000	0.00%
56500 Libraries	145,465	72,733	72,733	50.00%
AGRICULTURE & NATURAL RESOURCES				
57100 Agriculture Extension Service	137,314	33,168	104,146	24.15%
57500 Soil Conservation	58,000	29,000	29,000	50.00%
57900 Other Agriculture & Natural Resources	92,962	36,893	56,069	39.68%
OTHER OPERATIONS				
58110 Tourism	3,948	300	3,648	7.60%
58190 Other Economic & Community Development	0	0	0	0.00%
58300 Veterans' Services	75,819	30,415	45,404	40.11%
58400 Other Charges	382,000	316,838	35,162	90.01%
58500 Contributions to Other Agencies	129,000	67,949	61,051	52.67%
58600 Employee Benefits	0	0	0	0.00%
58900 Miscellaneous	487,751	194,704	293,047	39.92%
HIGHWAYS				
58600 Employee Benefits	0	0	0	0.00%
90000 Capital Projects	0	0	0	0.00%
99000 Estimated Other Uses	0	0	0	0.00%
99100 Transfers to Other Funds	0	0	0	0.00%
TOTAL EXPENDITURES (APPROPRIATIONS)	23,430,914	11,014,233	12,416,681	47.81%
3% Fund Balance	688,887			
Assigned Fund Balance	4,817,447			
Committed Fund Balance	176,095			
Restricted Fund Balance	1,296,598			
TOTAL UNASSIGNED FUND BALANCE	37,748			

BEDFORD COUNTY DRUG CONTROL FUND 122
QUARTERLY FINANCIAL REPORT
 December 2018

	ESTIMATED REVENUE 2018-19	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED
ESTIMATED REVENUES AND OTHER SOURCES				
42000 Fines, Forfeitures and Penalties	6,700	2,062	4,639	30.77%
44000 Other Local Revenues	0	100	(100)	0.00%
TOTAL EST. REVENUES & OTHER SOURCES	6,700	2,162	4,539	32.28%
30000 Reserves and/or Fund Balances	14,980			
TOTAL AVAILABLE FUNDS	21,680			

	APPROPRIATIONS 2018-19	YEAR EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED
EXPENDITURES (APPROPRIATIONS)				
PUBLIC SAFETY				
54150 Drug Enforcement	14,400	12,500	1,900	86.81%
58900 Miscellaneous	100	22	78	22.38%
TOTAL EXPENDITURES (APPROPRIATIONS)	14,500	12,522	1,978	86.36%
39000 Reserves and/or Fund Balances	7,180			

BEDFORD COUNTY PUBLIC WORKS FUND 131
QUARTERLY FINANCIAL REPORT
 December 2018

	ESTIMATED REVENUE 2018-19	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED
ESTIMATED REVENUES AND OTHER SOURCES				
40000 Local Taxes	906,700	365,771	540,929	40.34%
43000 Charges for Current Services	0	0	0	0.00%
44000 Other Local Revenues	20,000	7,995	12,005	39.98%
46000 State of Tennessee	2,825,000	1,131,719	1,693,281	40.06%
47000 Federal Government	0	0	0	0.00%
48000 Other Governments and Citizens Groups	35,000	0	35,000	0.00%
49000 Other Sources	20,000	2,500	17,500	12.50%
TOTAL EST. REVENUES & OTHER SOURCES	3,806,700	1,507,985	2,298,715	39.81%
30000 Reserves and/or Fund Balances	537,773			
TOTAL AVAILABLE FUNDS	4,344,473			

	APPROPRIATIONS 2018-19	YEAR EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED
EXPENDITURES (APPROPRIATIONS)				
OTHER OPERATIONS				
58500 Contributions to Other Agencies	7,000	0	7,000	0.00%
HIGHWAYS				
61000 Administration	278,384	116,504	161,880	41.85%
62000 Highway and Bridge Maintenance	1,824,085	695,236	1,128,849	38.11%
63100 Operation and Maintenance of Equipment	523,132	247,228	275,904	47.26%
64000 Litter and Trash Collection	92,739	45,061	47,678	48.59%
65000 Other charges	191,130	124,577	66,553	65.18%
66000 Employee Benefits	83,430	50,928	32,502	61.04%
68000 Capital Outlay	880,000	27,165	852,835	3.09%
99000 Other Uses	19,384	0	19,384	0.00%
TOTAL EXPENDITURES (APPROPRIATIONS)	3,899,284	1,306,699	2,592,585	33.51%
TOTAL EXPENDITURES (APPROPRIATIONS)	445,189			

9.D.1. Quarterly Financial Report (continued)

BEDFORD COUNTY GENERAL PURPOSE SCHOOL FUND 141

QUARTERLY FINANCIAL REPORT

December 2018

EST. REVENUES & OTHER SOURCES	ESTIMATED REVENUE 2018-19	YEAR REVENUES TO DATE	UNREALIZED REVENUES TO DATE	PERCENT REALIZED
40000 Local Taxes	11,852,104	5,067,032	6,785,072	42.75%
41000 Licenses & Permits	3,000	1,104	1,896	36.80%
43000 Chg. for Current Serv.	102,857	53,212	49,645	51.73%
44000 Other Local Revenues	264,936	45,541	218,495	17.25%
45000 State Ed. Funds	52,462,943	25,791,728	26,671,215	49.16%
46000 Other State Revenues	0	0	0	0.00%
47100 Fed. Funds Rec.-State	322,848	132,950	189,598	41.22%
47600 Direct Fed. Revenues	0	0	0	0.00%
49000 Other Sources(Non-Revenue)	18,704	255,274	(239,570)	1625.53%
14100 TOTAL EST. REVENUES & OTHER	68,023,192	31,348,440	32,676,382	48.21%

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BEDFORD COUNTY GENERAL PURPOSE SCHOOL FUND 141

QUARTERLY FINANCIAL REPORT

December 2018

EXPENDITURES (APPROPRIATIONS)	2018-19	YEAR EXPENDITURES/ ENCUMBRANCES	UNRECORDED / UNRECORDED TO DATE	PERCENT USED
Instruction	36,212,438	14,163,263	22,050,175	39.11%
71100 Regular Inst. Prog.	614,881	299,435	315,146	48.72%
71200 Spec. Ed. Program	2,320,225	1,324,386	2,146,139	39.21%
71300 Voc. Ed. Program	1,404,476	578,142	826,334	41.16%
71900 Other	0	0	0	0.00%
71900 Other	0	0	0	0.00%
Support Services	2,208,487	979,776	1,229,111	44.36%
72100 Instructional Staff	4,092,274	1,992,727	2,099,648	48.69%
72300 General Administration	1,422,088	829,299	592,789	58.22%
72400 School Administration - Office of Principal	3,783,002	1,748,796	2,004,206	46.60%
72820 Human Services	268,850	82,843	186,007	30.81%
72600 Operation and Maintenance of Plant	7,762,277	3,981,275	3,782,352	51.28%
72700 Student Transportation	2,816,782	1,931,514	1,885,268	50.61%
72800 Other Support Services - Central and Other	0	0	0	0.00%
Oper. of Non-Instructional Services	60,997	49,324	1,573	96.91%
73100 Food Services	50,997	49,324	1,573	96.91%
73300 Community Services	226,780	65,535	161,215	28.90%
73400 Early Childhood Education	817,898	230,904	286,994	44.58%
74100 Reg. Capital Outlay	1,697,150	771,223	925,927	45.44%
75100 Operating Transfers	0	0	0	0.00%
75200 Realized Equity Transfers	0	0	0	0.00%
81300 Education Debt Service	0	0	0	0.00%
91100 Operating Transfers	42,808	0	42,505	0.00%
TOTAL EXPENDITURES	67,624,030	29,088,441	32,638,639	43.01%
39000 Reserves and/or Fund Balances	0	0	0	0.00%
Less: RRF Reserves	482,315	0	0	0.00%
3% Fund Balance	1,982,309	0	0	0.00%
TOTAL AVAILABLE FUNDS	11,858,994			

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BEDFORD COUNTY FEDERAL PROJECTS FUND 142

QUARTERLY FINANCIAL REPORT

December 2018

EST. REVENUES & OTHER SOURCES	ESTIMATED REVENUE 2018-19	YEAR REVENUES TO DATE	UNREALIZED REVENUES TO DATE	PERCENT REALIZED
47100 Fed. Funds Rec.-State	5,938,712	1,784,629	4,154,083	30.05%
14100 TOTAL EST. REVENUES & OTHER	5,938,712	1,784,629	4,154,083	30.05%
30000 Reserves and/or Fund Balances	0	0	0	0.00%
TOTAL AVAILABLE FUNDS	5,938,712			

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EXPENDITURES (APPROPRIATIONS)	2018-19	YEAR EXPENDITURES/ ENCUMBRANCES	UNRECORDED / UNRECORDED TO DATE	PERCENT USED
Instruction	1,903,086	620,545	1,282,541	32.61%
71100 Regular Inst. Prog.	1,300,080	455,667	844,413	35.05%
71300 Voc. Ed. Program	111,422	69,770	41,653	62.62%
Support Services	444,904	121,219	323,686	27.25%
72100 Students	1,758,891	425,112	1,333,778	24.17%
72300 Instructional Staff	0	0	0	0.00%
72400 School Administration - Office of Principal	401,829	131,324	270,505	32.68%
72700 Student Transportation	18,500	0	18,500	0.00%
Oper. of Non-Instructional Services	0	0	0	0.00%
79100 Operating Transfers	5,938,712	1,823,636	4,115,076	30.71%
TOTAL EXPENDITURES	5,938,712	1,823,636	4,115,076	30.71%
39000 Reserves and/or Fund Balances	0	0	0	0.00%
TOTAL AVAILABLE FUNDS	5,938,712			

9.D.1. Quarterly Financial Report (continued)

BEDFORD COUNTY CHILD NUTRITION FUND 143
QUARTERLY FINANCIAL REPORT
 December 2018

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	ESTIMATED REVENUE 2018-19	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED
EST. REVENUES & OTHER SOURCES				
43000 Chg. for Current Serv.	300,000	116,046	183,954	38.88%
44000 Other Local Revenues	1,000	2,087	(1,087)	208.80%
47100 Fed. Funds Rec.-Stats	4,700,000	2,235,092	2,464,908	47.56%
49000 Other Sources(Non-Revenue)	0	0	0	0.00%
14100 TOTAL EST. REVENUES & OTHER	5,001,000	2,383,225	2,647,775	47.06%
30000 Reserves and/or Fund Balances	1,129,148			
TOTAL AVAILABLE FUNDS	6,130,148			
	APPROPRIATIONS 2018-19	YEAR EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED
EXPENDITURES (APPROPRIATIONS)				
Oper. of Non-Instructional Services				
72300 General Administration	54,000	54,000	0	100.00%
73100 Food Service	5,533,777	2,739,660	2,794,117	49.51%
99000 Other Uses (Transfers)	22,012	0	22,012	0.00%
TOTAL EXPENDITURES	5,609,789	2,793,660	2,816,129	48.80%
39000 Reserves and/or Fund Balances	520,354			

BEDFORD COUNTY SCHOOL AGE CARE PROGRAM FUND 146
QUARTERLY FINANCIAL REPORT
 December 2018

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	ESTIMATED REVENUE 2018-19	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED
EST. REVENUES & OTHER SOURCES				
43000 Chg. for Current Serv.	478,966	228,253	250,713	47.66%
44000 Other Local Revenues	0	0	0	0.00%
46000 State of Tennessee	0	0	0	0.00%
14100 TOTAL EST. REVENUES & OTHER	478,966	228,253	250,713	47.66%
30000 Reserves and/or Fund Balances	214,983			
TOTAL AVAILABLE FUNDS	693,949			
	APPROPRIATIONS 2018-19	YEAR EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED
EXPENDITURES (APPROPRIATIONS)				
Oper. of Non-Instructional Services				
72300 General Administration	1,800	1,800	0	100.00%
73300 Community Service	504,568	196,742	307,826	38.99%
79100 Operating Transfers	0	0	0	0.00%
79200 Residual Equity Transfers	0	0	0	0.00%
TOTAL EXPENDITURES	506,368	198,542	307,826	39.21%
39000 Reserves and/or Fund Balances	187,581			

BEDFORD COUNTY DEBT SERVICE FUND 151
QUARTERLY FINANCIAL REPORT
 December 2018

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	ESTIMATED REVENUE 2018-19	YEAR TO DATE REVENUES	UNREALIZED REVENUES TO DATE	PERCENT REALIZED
ESTIMATED REVENUES AND OTHER SOURCES				
40000 Local Taxes	8,997,980	4,587,416	4,410,564	50.98%
44000 Other Local Revenues	380,000	454,752	(74,752)	119.67%
46000 State of Tennessee	0	0	0	0.00%
49000 Other Sources(Non-Revenue)	114,750	0	114,750	0.00%
TOTAL EST. REVENUES & OTHER SOURCES	9,492,730	5,042,168	4,480,562	63.12%
30000 Reserves and/or Fund Balances	11,490,604			
TOTAL AVAILABLE FUNDS	20,983,334			
	APPROPRIATIONS 2018-19	YEAR EXPENDITURES/ ENCUMBRANCES	UNEXPENDED / UNENCUMBERED TO DATE	PERCENT USED
EXPENDITURES (APPROPRIATIONS)				
90000 DEBT SERVICE				
82110 General Government	1,885,312	1,390,000	465,312	74.92%
82120 Highways and Streets	400,000	400,000	0	100.00%
82130 Education	3,105,000	810,000	2,295,000	26.09%
82210 General Government	1,013,590	141,477	872,113	13.98%
82220 Highways and Streets	9,180	6,120	3,060	66.67%
82230 Education	2,267,344	979,972	1,287,372	43.22%
82310 General Government	188,000	71,660	86,340	45.35%
82320 Education	8,700	500	8,200	0.00%
99000 Transfers To Other Funds	0	0	0	0.00%
TOTAL EXPENDITURES (APPROPRIATIONS)	8,817,126	3,799,729	5,017,397	43.08%
39000 Reserves and/or Fund Balances	12,166,208			

2. EMS Stand-By Rates

Commissioner Thomas suggested an amendment that these rates should apply to all departments. Commissioner Yockey said that she agrees, but should revisit the rates in committee as they apply to other departments. Yockey if the rates are comparable to what other counties charge. Chairman Graham invited Brett Young of Bedford County EMS to speak. Young said that the rates are comparable to surrounding counties. Commissioner Yockey asked Young if he was satisfied with the rates and Young said he is.

Commissioner Yockey moved to approve. Second by Commissioner Tony Smith. Motion passed by voice vote.

**Bedford County EMS
Medical Standby Rates**

The employees of Bedford County EMS are members of a committed health care professional organization. Our personnel are highly trained to provide the best services available. We wish you to consider our services when holding a special event in Bedford County.

We offer a variety of staffing solutions for your events. We can provide Basic Life Support (BLS) up to Advanced Life Support (ALS) personnel depending on your liability requirements.

Single Personnel Rates:

AEMT (4-hour minimum)	\$35.00 per hour
Paramedic (4-hour minimum)	\$35.00 per hour

Ambulance Rates:

Basic Life Support (BLS) (4-hour minimum)	\$70.00 per hour
Advanced Life Support (ALS) (4-hour minimum)	\$70.00 per hour

Note: BLS Ambulance: \$70 hourly over 4 hours
ALS Ambulance: \$70 hourly over 4 hours

Cancellation Policy:

In the event your event is cancelled due to inclement weather, we require that you contact EMS at 931-684-4403 or 931-808-8013 a minimum of 2 hours prior to the scheduled event time. Failure to provide notification will result in you being billed a minimum time rate of 4 hours/\$140.

For more information, contact:
Bedford County EMS
119 Frank Martin Rd.
Shelbyville, TN 37160
(931) 684-4403 Phone
Email: events@bedfordems.com

3. Budget Amendment #3

Commissioner Brothers moved to approve. Second by Commissioner Tony Smith. Motion carried by roll call vote. 15 Ayes 0 Noes 1 Pass
Commissioner Thomas passed.

**BEDFORD COUNTY, TENNESSEE
Budget Amendment No. 3
2018-19**

101 - COUNTY GENERAL FUND

9.D.3. Budget Amendment #3 (continued)

BEDFORD COUNTY, TENNESSEE
181 GENERAL FUND
Budget Amendment No. 3

Page 1

ACCOUNT NO.	ESTIMATED REVENUES AND OTHER SOURCES	Budget 2018-19	Increases	Decreases	Amended 2018-19
4000	Local Taxes	12,466,476			12,466,476
4100	License & Permits	278,070			278,070
4200	Fees, Fines and Penalties	488,800			488,800
4300	Charges for Current Services	2,204,800			2,204,800
4400	Other Local Revenues	660,217			660,217
4500	Fees Received from County Citizens	2,120,100			2,120,100
4600	Gifts or Donations	1,614,104			1,614,104
4700	Other Government and Citizens Groups	73,271			73,271
4800	Other Sources	82,901			82,901
14900	TOTAL EST. REVENUES & OTHER SOURCES	19,829,216			19,829,216
15					19,829,216
16	RESERVE ANCHOR FUND BALANCES				
17	Reserve under Fund Balance	2,261,200			2,261,200
18	Assigned Fund Balance	1,179,267			1,179,267
19	Committed Fund Balance	172,000			172,000
20	Restricted Fund Balance	4,817,667			4,817,667
21	3% Fund Balance	668,237			668,237
22	Total	10,178,764			10,178,764
23	Total increases in Revenues and Decreases in Fund Balance (net)	12,790			12,790
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1. From Fund Balance - Fee Status Fee Report - \$12,200

BEDFORD COUNTY, TENNESSEE
181 GENERAL FUND
Budget Amendment No. 3

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ACCOUNT NO.	EXPENDITURES AND OTHER USES	Budget 2018-19	Increases	Decreases	Amended 2018-19
1	GENERAL GOVERNMENT (APPROPRIATIONS)	120,000			120,000
2	County Commission	62,500			62,500
3	Board of Equalization	1,000			1,000
4	Board and Finance Committee	3,500			3,500
5	Board	1,000			1,000
6	County Board and Committee	21,000			21,000
7	County Mayor	60,000			60,000
8	County Attorney	300,000			300,000
9	County Commission	310,000			310,000
10	Register of Deeds	137,000			137,000
11	Planning	164,000			164,000
12	Code Compliance	1,122,000			1,122,000
13	County Buildings	400,000			400,000
14	Palace	300,000			300,000
15	Accounting and Budgeting	617,000			617,000
16	Property Assessor's Office	202,000			202,000
17	Regional Program	177,000			177,000
18	County Trustee's Office	300,000			300,000
19	County Clerk's Office	400,000			400,000
20	County Clerk	400,000			400,000
21	Data Processing	200,000			200,000
22	ADMINISTRATION OF JUSTICE	620,000			620,000
23	Circuit Court	71,200			71,200
24	General Sessions Court	222,000			222,000
25	Chambers Court	243,127			243,127
26	Juvenile Court	217,000			217,000
27	Juvenile Commissioners	102,000			102,000
28	Other Administration of Justice	120,000			120,000
29	PUBLIC SAFETY	600,000			600,000
30	Sherriff's Department	3,229,222			3,229,222
31	Special Patrol	43,001			43,001
32	Traffic Control	1,002,104			1,002,104
33	JAN	500,000			500,000
34	Warehouses	407,000			407,000
35	Juvenile Services	500,000			500,000
36	Civil Detention	407,000			407,000
37	Other Emergency Management	1,720,100			1,720,100
38	County Emergency Services	20,000			20,000
39	Other Public Safety	479,000			479,000

9.D.3. Budget Amendment #3 (continued)

BEDFORD COUNTY, TENNESSEE
101 GENERAL FUND
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ACCOUNT NO.	EXPENDITURES AND OTHER USES	Budget 2018-19	Increases	Decreases	Amended 2018-19
1	EXPENDITURES (APPROPRIATIONS) Cont.				
2	PUBLIC HEALTH AND WELFARE				
3	Local Health Center	674,961	-	-	674,961
4	Rabies and Animal Control	329,774	-	-	329,774
5	Ambulance/Emergency Medical Services	2,809,363	-	-	2,809,363
6	Other Local Health Services	66,360	-	-	66,360
7	Regional Mental Health Center	12,980	-	-	12,980
8	Appropriation to State	94,000	-	-	94,000
9	General Welfare Assistance	99,670	-	-	99,670
10	Convention Centers	1,143,944	-	-	1,143,944
11	SOCIAL, CULTURAL and RECREATIONAL SERVICES				
12	Adult Activities	7,600	-	-	7,600
13	Senior Citizens Assistance	16,000	-	-	16,000
14	Libraries	146,465	-	-	146,465
15	AGRICULTURE & NATURAL RESOURCES				
16	Agriculture Extension Service	137,314	-	-	137,314
17	Soil Conservation	89,800	-	-	89,800
18	Other Agriculture & Natural Resources	92,962	-	-	92,962
19	OTHER OPERATIONS				
20	Tourism	3,948	-	-	3,948
21	Other Economic & Community Development	-	-	-	-
22	Veterans' Services	75,819	-	-	75,819
23	Other Charges	362,800	-	-	362,800
24	Contributions to Other Agencies	129,800	-	-	129,800
25	Employee Benefits	-	-	-	-
26	Miscellaneous	467,791	-	-	467,791
27	OTHER DEBT SERVICE				
28	General Government	-	-	-	-
29	CAPITAL PROJECTS				
30	Other General Government Projects	-	-	-	-
31	Estimated Other Uses	-	-	-	-
32					
33	TOTAL EXPENDITURES (APPROPRIATIONS)	23,430,614	12,700	-	23,443,314
34					
35	Total Increase in Expenditures		12,700		
36					
37					
38					
39					
40					

BEDFORD COUNTY, TENNESSEE
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ACCOUNT NO.	EXPENDITURES	Budget 2018-19	Increases	Decreases	Amended 2018-19
1	County Buildings				
100	Supervisor/Director	-	-	-	-
106	Custodial Personnel	26,982	-	-	26,982
107	Maintenance Personnel	46,182	-	-	46,182
108	Longevity Pay	900	-	-	900
109	Overtime	-	-	-	-
109	Other Salaries & Wages	12,800	-	-	12,800
201	Social Security	5,200	-	-	5,200
204	Pensions	3,700	-	-	3,700
206	Life Insurance	174	-	-	174
207	Medical Insurance	11,328	-	-	11,328
210	Unemployment	288	-	-	288
212	Employer Medicare	1,061	-	-	1,061
204	Architects	-	-	-	-
207	Communication	26,000	-	-	26,000
328	Janitorial Services	-	-	-	-
334	Maintenance Agreements	-	-	-	-
336	Maintenance & Repair Services-Buildings	196,000	-	-	196,000
338	Maintenance & Repair Services-Equipment	2,000	-	-	2,000
347	Pest Control	5,000	-	-	5,000
399	Other Contracted Services	13,600	-	-	13,600
418	Custodial Supplies	16,800	-	-	16,800
462	Utilities	179,800	-	-	179,800
499	Other Supplies and Materials	16,000	-	-	16,000
800	Refunds	-	-	-	-
899	Other Charges	26,000	900	1	26,900
707	Building Improvements	499,211	12,200	1	511,411
719	Office Equipment	11,720	-	-	11,720
790	Other Equipment	36,379	-	-	36,379
29	Total County Buildings	1,122,993	12,700	-	1,135,693
30					
31					
32					
33					
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40					

4. Rescind Adequate Facilities Tax

Commissioner Yockey made a motion to rescind the Adequate Facilities Tax. Second by Commissioner Epperson. Motion passed by voice vote.

5. Res 19-12 Sale of Refunding Bonds

Commissioner Yockey moved to suspend the rules to discuss Resolution 19-12 Sale of Refunding Bonds. Second by Commissioner Brothers. Motion passed unanimously by show of hands.

Commissioner Gunn asked if there would be a fee for redeeming the bonds early. Chairman Graham invited John Werner of Cumberland Securities Company to address the court. Werner said that the bonds will be callable on April 1 so all of the bonds will be paid off at one time so there will not be an

9.D.5. Sale of Re-funding Bonds (continued)

additional fee to pay them off. Commissioner Vick asked if there would be any savings for the county by refinancing the bonds. Werner said there will be a gross savings of \$5.5 million (equated to today's dollar terms it will be \$4.3 million). Commissioner Vick asked if it would be over the same term. Werner said yes. Finance Director Robert Daniel said the payments will be leveled out which will help with budgeting and saving in interest. Commissioner Yockey asked Daniel how Cumberland Securities Company was chosen. Daniel said we bid the financial advisor and they came in with the lowest fees.

Motion passed by roll call vote. 16 Ayes 0 Noes

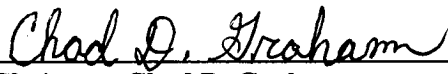
Copies of the Resolution and Exhibit A are on file in the Clerk's office.

11. ANNOUNCEMENTS

County Clerk Donna Thomas announced that the clerk's office is currently moving and should be open for business on Thursday, February 14.


12. ADJOURN

There being no further business before the Board, Commissioner Thomas made a motion to adjourn and Chairman Graham declared the meeting adjourned at 7:21 p.m.



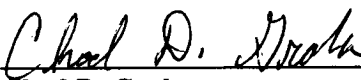
Chairman Chad D. Graham
Bedford County Board of Commissioners

I certify that the minutes were completed on the 22nd of February and delivered to the Bedford County Mayor's Office.



Donna Thomas
Bedford County Clerk

I certify that I received these minutes on the 24 day of February, 2019.



Chad D. Graham
Bedford County Mayor