



BEDFORD COUNTY BOARD OF COMMISSIONERS COURTHOUSE AND PROPERTY COMMITTEE MINUTES

Date: Tuesday, June 16, 2020
Time: Consecutive After Law Enforcement
Location: Third Floor Courtroom, Bedford County Courthouse

Present: Chairman Julie Sanders; Co-Chairman Jeff Sweeney, Commissioner Brent Smith and Brian Farris

Absent: Commissioner Chasity Gunn

Others Present: Mayor Chad Graham, County Commissioners: Sylvia Pinson, Linda Yockey, Greg Vick, Anita Epperson, Planning & Zoning Director: Chris White, IT Dept: Austin DaFoe, GIS/Media Manager: John Carney, Assistant to Mayor Graham: Anna Frazier, EMS: Chris Cox, Randy Saddler with Shelbyville Record Shop, Tracey Strassner, Duane Smith, Brian Brenton, and others not identified
Via Phone/Internet: Commissioners John Brown, IT Director Josh Carney, Commissioner Mark Thomas, and others not identified

- 1. Call Meeting to Order:** Chairman Julie Sanders, 6:24 p.m.
- 2. Prayer:** Commissioner Sweeney
- 3. Roll Call:** four present, one absent
- 4. Approval of May 19, 2020 Courthouse & Property Committee meeting minutes:** Motion made to approve, (Smith, Sweeney) unanimous.
- 5. Zoning and Planning Reports:** Director White was present. Commissioner Brent Smith asked if June activity would look the same as May or is it a little slower.
Director White said June will look a little brighter than May. The office has been very busy. Although more permits were issued in May versus April, revenue was down. This is due to the size of the homes being built. Fees are based on the value of the home. However, school facility tax is up by \$3,000 from last month which has to do with collections for previous months since a person has up to a year to pay the tax. Director White said his office has not seen a slow-down in permits.
Chairman Sanders asked if there were prospects for the inspector position.
Director White said he did not have any applicants yet, but the job is posted.
- 6. IT Reports:** Director Josh Carney was present via telephone. Director Carney said the department received 110 service requests this month. The helpdesk receives between 100 and 150 requests every month. This does not include upgrades, installations or improvements. The department migrated the helpdesk to the cloud which will save money on future hardware and expand the use of the software, making it easier for technicians to use in the field.



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7. Fire Department: Fire Chief Mark Thomas was in attendance via telephone. Chairman Sanders asked about the department's vehicles.

Commissioner Thomas said the department maintains the vehicles, but with the big trucks, some maintenance can be difficult.

Chairman Sanders asked if the employees had completed the Barry Brady Act screenings.

Commissioner Thomas said all employees have been screened and were reported to be in good health.

8. 911 Communications Report: Director not in attendance.

9. Motion to approve all reports: (Smith, Farris) unanimous.

10. OLD BUSINESS

a) **Judicial Center Updates:** Co-Chairman Sweeney said equipment had been moved into the maintenance building. There is a grand opening scheduled for July 24th at 3:00 p.m. Representative Marsh, Senator Reeves and the judges will be in attendance.

b) **Drivers License Study Committee:** Chairman Sanders said that she, Donna Thomas, Brian Farris, and Scott Johnson will meet next Tuesday after the finance committee meeting.

11. NEW BUSINESS

a) Surplus Archives – Archives has a multi-use copier to send to surplus. Commissioner Smith made the motion, second by Commissioner Farris. Unanimous.

12. ANNOUNCEMENTS - None

13. Adjourn: (Smith motion) unanimous. 6:36 P.M.