

IMPORTANT NOTICE

Bedford County COVID 19 Emergency Response Procedures

In order to protect the health and safety of both citizens and employees, Bedford County Government offices will remain open until further notice but will close to in-person access beginning on Wednesday, March 18, 2020.

The Planning, Zoning and Building Codes office will still be open for business, servicing existing permits (Tues.; Thurs.; & Fri.), issuing new permits (Mon. & Wed.), answering questions and providing guidance, but our doors will be locked. To transact business, we will operate by mail, email and by using the black box hung to the left of our office door in order to pass materials to and from the office personnel.

The Building Inspectors will continue to make field visits and perform building inspections on open and new building permits as necessary, prioritizing our inspections on buildings not already dried-in, while practicing proper social distancing. The contractor and/or its employees and subs will not be allowed to interact with the inspector and shall always keep a safe distance from the inspector during any inspection.

OFFICE HOURS:

Monday: 8:00 to 4:00 (Permits Only)

Tuesday 8:00 to 4:00 (Inspections Only)

Wednesday 8:00 to 4:00 (Permits Only)

Thursday 8:00 to 4:00 (Inspections Only)

Friday 8:00 to 4:00 (Inspections Only)

Building Permits: Mail/Email your completed application to: Bedford Co. Codes Department, 200 Dover Street, Suite 101 Shelbyville, TN 37160 **or** Permits@Bedfordcountytn.org.

We will process those applications on a first come/first serve basis on **Monday's and Wednesdays**.

School Facilities Tax: Mail/Email your completed application to: Bedford Co. Codes Department, 200 Dover Street Suite 101 Shelbyville, TN 37160 **or** SchoolTax@Bedfordcountytn.org.

We will conduct inspections on a first come/first serve basis on **Tuesday's, Thursday's and Friday's, prioritizing footing, foundation and framing inspections**.

If you need questions answered regarding Zoning, Subdivision Development, Conditional Uses or Variances, please either contact us by telephone, fax or email. We have a box located at our office door in which to transfer items for persons wanting to drop off or pick up forms, applications or payments.

Office: 931.685.1336

Fax: 931.685.1337