



**Office of Bedford County Human Resources
1 Public Square, Suite 101
Shelbyville, TN 37160**

BUILDING CODES ENFORCEMENT OFFICER

Bedford County, Tennessee is seeking a conscientious professional to join our Building Codes Department as a Building Codes Enforcement Officer. The position is responsible for enforcing commercial and residential building codes, energy, plumbing, mechanical, and fuel-gas codes as well as minor county zoning ordinances. The officer could also be inspecting existing buildings to determine compliance, and maintenance of standards relating to health, sanitation, and life-safety issues.

Knowledge of adopted County codes, ordinances, and state laws; knowledge of construction standards, materials, and methods; and excellent communication skills, both verbal and written are required. Current Tennessee certifications in *Residential Building*, *Plumbing* and *Mechanical* Inspector as well as *Commercial Building*, *Plumbing* and *Mechanical* Inspector is preferred for employment but not required. All six of these certifications are required to be completed within one (1) year of employment.

Education & Qualifications

- A High School Diploma or its equivalency is required.
- Valid Driver's License
- Computer/Software Proficiency
- Excellent Communication Skills
- Licenses in Residential and Commercial Building, Mechanical & Plumbing Inspector a plus (IRC/IBC 2015).
- Five (5) years of experience in the building construction industry, skilled construction trades or in comparable code enforcement work, three (3) of which must be in the assigned area of responsibility of 'Building, Plumbing, or Mechanical'; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.
- SPECIAL REQUISITES: Must obtain and maintain six (6) certifications from the International Code Council as a residential and commercial inspector in the three (3) fields of: Building, Plumbing and Mechanical Systems within twelve (12) months of employment and maintain certifications throughout employment.

Benefits

- Health Insurance Benefits Package
- Paid Holidays, Sick Days, and Personal Time Off
- Paid Vacation
- TN Consolidated Retirement System (Mandatory)

If you are interested in being part of the team that delivers timely, reliable service to citizens and play a key role to enhance the quality of life in Bedford County and help to build a better, safer community we welcome you application.

Please visit www.bedfordcountyttn.org to complete the online employment application. Printed applications or resumes may be mailed or delivered to:

John Boutwell, HR Director
Bedford County Human Resource Office
1 Public Square, Suite 108
Shelbyville, TN 37160

Bedford County is an equal opportunity employer and does not discriminate on the basis of sex, race, color, religion, national origin, age or veteran status in employment opportunities or benefits. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.